



# PHOTOGRAPHY AND FILMING POLICY

AWA DANCE  
ADVANCING WOMEN'S  
ASPIRATIONS WITH DANCE  
WWW.AWADANCE.ORG  
INFO@AWADANCE.ORG  
REGISTERED CHARITY 1188235

## PHOTOGRAPHY AND FILMING POLICY

AWA DANCE will take photographs and videos of the participants during the workshop for archival and promotional purposes and stored in accordance to the Data Protection Act.

In accordance with good practice, outlined by the Department of Education, photographs and videos will only be stored on AWA DANCE's archives and deleted from any personal device.

In accordance with the Data Protection Act we ask the school or organisation to ensure that the children/young people and their guardians are made aware of those attending the event may be photographed/vidoeod for achival and promotional purposes. This is the repsonsible of the teacher or meber of staff that books the workshop/event with AWA DANCE.

AWA DANCE assumes that your school/organisation has accurate records of written consent from the participants guardians. Please let us know five days in advance if there is any participant whose guardian has not given their consent.

If the organisation would prefer to make use of their own in-house photographer, please could this be communicated to AWA DANCE ten days in advance and provide a name, contact email and telephone number. This will enable us to contact the photographer in advance of the event/workshop to ensure high levels of communication.

We require confirmation that the images and/or film from the event are provided to us within five days.

If your school/organisation has a different photography policy for any reason please could that be supplied in advance of finalising any booking to allow discussion and solutions to be sought.

AWA DANCE is committed to keeping safe any children, young people and adults involved in AWA DANCE and its activities. You can read more about our safeguarding commitment and practices in our Safeguarding Policy.